



# GENERAL INFORMATION 2026

Please read all the enclosed information carefully.

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Chrysalis Child Development Centre (NPC) Non-Profit Company  
(Chrysalis Learning Centre)

Reg: 2023/535167/08

Social Development: 292-358 NPO

16 Crompton Road, Winterskloof, Hilton, 3245

For more information please reach out to us on:

[www.chrysalislearningcentre.org](http://www.chrysalislearningcentre.org)

[reception@chrysalislearningcentre.org](mailto:reception@chrysalislearningcentre.org)

[caryn@chrysalislearningcentre.org](mailto:caryn@chrysalislearningcentre.org)

Caryn 0741020775

## ABOUT US

Chrysalis Child Development Centre provides a nurturing, supportive environment for children with learning difficulties and special needs. We cater to learners who have the potential to grow and contribute meaningfully to society but face barriers that prevent them from thriving in a mainstream setting. These barriers may include—but are not limited to—learning difficulties, Cerebral Palsy, genetic syndromes, intellectual disabilities, dyspraxia, autism, dyslexia, dyscalculia, dysgraphia, ADHD, and more.

At Chrysalis, we aim to fill a much-needed gap by offering these children the opportunity to develop into confident, capable individuals who are valued members of their communities.

We are a learning and development centre with a team of specialised, highly trained teachers and therapists who are passionate about supporting each child's unique journey. We are also a Christian-based school and strive to follow Christian values in all that we do. Our ethos is rooted in love, compassion, patience, and the belief that every child is created with purpose and potential. These values shape how we teach, support, and walk alongside our learners and their families.

Chrysalis works in close collaboration with Little Lives Assessment and Therapy Centre, whose multidisciplinary team is actively involved in the daily life of the school. This partnership allows for a holistic, collaborative approach, with therapeutic input woven into the rhythm of the school day to help each child work toward their individual goals.

### Therapies available at school currently include:

- Occupational Therapy - Sensory Integration and DIR Floortime
- Hippotherapy
- Speech Therapy
- Remedial Therapy
- Physiotherapy

We also offer enrichment groups and a variety of extracurricular activities run by therapists and teachers, designed to encourage social development and expose learners to experiences they may not have had access to otherwise.

Although Chrysalis partners closely with Little Lives, families are not obligated to change therapists. We warmly welcome external therapists and provide a dedicated space for them to support children at the school.

At Chrysalis, we believe children don't need to pass algebra or trigonometry to be successful—they need *time*. Time to connect. Time to explore. Time to wonder. Time to learn. Time to grow. Time to succeed. *Time* is what Chrysalis is all about. We offer our children that time—and within it, we surround them with encouragement, expert support, therapeutic resources, and our wonderful team of passionate educators.

Every child is different. But with the right time, space, and support, *every* child can thrive.

At Chrysalis, we celebrate individual abilities rather than focus on disabilities. With this approach, we see our learners grow in confidence, faith, and functional ability—one step at a time.

# GENERAL INFORMATION

## 1. TERM DATES

Whilst we roughly follow the Private School terms.

We are a private institution and therefore our dates are altered where we see the need.

### *Chrysalis Learning Centre - 2026 Calendar Dates*

<b>TERM 1</b> 14 January (7.30) – 27 March (11am)	<b>MID-TERM</b> 19 February (12pm) – 24 February (7.30)
<b>TERM 2</b> 13 April (7.30) – 26 June (11am)	<b>MID-TERM</b> 21 May (12pm) – 26 May (7.30)
<b>TERM 3</b> 20 July (7.30) – 23 September (11am)	<b>MID-TERM</b> 20 August (12pm) – 25 August (7.30)
<b>TERM 4</b> 5 October (7.30) – 3 December (11am)	<b>MID-TERM</b> 29 October (12pm) – 3 November (7.30)

## 2. SCHOOL HOURS

→ Please ensure your child is dropped off between **7:20 and 8:00am** every day.

→ **Monday to Friday** - **7:30 to 13:00** for **Dragonflies and Caterpillar** classes.  
- Please collect your child from **13:00 - 13:15**

→ **Monday to Friday** - **7:30 to 14:00** for **Butterflies Class**  
- Please collect your child from **14:00-14:15**

→ If your child has not been collected at **13:30 or 14:30** respectively, you will be billed accordingly. However, if you are running late in the morning or afternoon, please phone the teacher/office assistant to let them know.

## 3. ABSENTEEISM

Should your child not be able to attend school for a period of time due to illness, operation or family vacation, we ask that you inform your class teacher as early as possible, so she is able to plan accordingly. If your child is ill or unable to attend school for a day or two, please contact your class teacher to let them know.

# PARENT COMMUNICATION

## Communication Guidelines for Parents

To ensure clear and effective communication between school and home, we use the following platforms:

### 1. Email

Email is our primary method of communication for all financial matters, permission slips, and general queries that are not part of your child's daily routine.

### 2. Child's School/Library Bag

Please check your child's bag daily. Important documents such as school newsletters, outing notices, the school calendar, and general updates will be sent home this way.

### 3. Signal Groups

Each child has a private **Signal group** that includes parents, relevant teachers, and therapists. This group is used for personal updates, progress feedback, and to ensure that everyone involved in your child's development stays informed and aligned.

External therapists may be added to the group with parental consent.

We have chosen **Signal** for its security and privacy features:

"Overall, if security and privacy are your biggest concern, Signal is by far the more secure service. While both services do use end-to-end encryption, Signal takes extra steps to ensure that the metadata information of its users is kept private and does not go out of its way to collect extra data on its users."

👉 **Please download the Signal app** to ensure you receive all necessary communication.

### 4. WhatsApp

WhatsApp may only be used for urgent messages relating to your child's day (e.g. running late, illness, forgotten items, etc.). Please avoid using it for progress-related discussions.

## Respecting Staff Working Hours

Our teachers are focused on your children during school hours and are not always available to respond immediately. We kindly ask that you only contact staff between **7:00-8:00am AND 12:00 and 14:00, Monday to Friday only**. We request that you refrain from messaging them over weekends.

## Response Time

We aim to respond to emails and messages within **24 hours (Monday to Thursday)**.

For **urgent matters outside of these hours**, please contact Caryn on 074 102 0775 or Sarah at 074 069 8081.

## Meetings and Appointments

If you would like to meet with a staff member, please contact Caryn or Sarah to arrange a suitable time.

## Facilitator Policy

Chrysalis Child Development Centre employs, trains, and manages all facilitation staff to ensure consistency, quality, and alignment with our school values and teaching approach.

Facilitation services are billed directly through the Centre, based on the percentage of facilitation support your child requires. (Please refer to the **School Fees** section for current rates.) The applicable amount will be added to your monthly school invoice.

Should your child require facilitation support, you will be notified during or after their first two weeks at the Centre.

If you would prefer to explore the option of employing your own facilitator, please contact us via email to discuss the process and necessary arrangements.

## Billing

### School Fees and Billing Policy

- **Invoices** are issued on the **25th of each month** and are payable by **no later than the 7th** of the billed month.
- Fees are billed **in advance** and can be paid over a **10- or 12-month period**, as selected by the parent upon enrolment.
- **Ad hoc charges** (e.g. outings, uniforms etc.) will be added to your monthly invoice where applicable.
- If fees remain unpaid by the **15th of the month**, an **exclusion letter** will be issued.

### Notice Period

Fees are due **in full** even if a child is unable to attend due to medical reasons or other absences. There is a **full one-month notice period** required for the cancellation of school placement, and the **notice month is payable in full**, regardless of whether the child attends during that time. This is outlined in the parent contract signed at enrolment.

If you have any questions regarding your account, please don't hesitate to contact Caryn via email.

### Annual Fee Increases

Chrysalis has an annual school fee increase of between 5% and 10%, determined by the School Director Board. Parents will be notified of any changes **prior to the end of the school year** to allow for planning and budgeting.

### Stationery

Each year, you will receive a stationery list which you are welcome to take to your preferred supplier. Please send all requested stationery to school **during the first week of the school year**. Each child will have a clearly labeled box to store extra supplies. Kindly ensure that **all items are clearly marked** with your child's full name. If supplies run out during the year, you will be notified and asked to send in replacements.

## Tax Claims from SARS - PLEASE TAKE NOTE

To qualify for a disability tax allowance, your child's condition must be formally assessed and confirmed by a psychiatrist or paediatric neurologist. The specialist is required to complete the ITR-DD form for SARS (South African Revenue Service).

- An IQ score below 49 is considered moderate intellectual disability, and an IQ below 34 qualifies as severe intellectual disability.
- In addition to the IQ score, your child must also demonstrate significant limitations in at least two of the following functional areas:  
*Communication, Self-care, Home living, Social/interpersonal skills, Self-direction, Functional academic skills.*

### **Important Tax Tip:**

Please ensure that you keep all medical and related expense receipts and invoices incurred throughout the year. These will be essential when submitting your annual tax return to SARS.

Below are examples of expenses that may qualify for claims:

### **SCHOOL FEES AND EXPENSES**

- Classroom costs or an assistant to aid your child during their school day.
- Private tutors and facilitators to assist your child.
- The difference in school fees between a special education school and the closest public school that does not provide for learners with special needs may be claimed as a deduction when submitting your personal income tax return.

### **TRANSPORTATION COSTS**

- Transportation costs for your child who attends a special education school. However, claims are only allowed if the school distance exceeds the 10km radius and if there is no specialised school in your area.

### **PLEASE NOTE**

- Ensure all documents are in your name (if you will be the one claiming the expenses on your tax return).
- Keep all receipts and invoices.
- Each case is unique, and any claims must be directly relevant to your child's needs in order for SARS to allow your claims. You may deduct anything that SARS deems as essential to your child's condition.
- If you are unsure of your tax claims and calculations, get assistance from a tax specialist.

***For more information and assistance with your tax affairs, contact  
Dümmer and Neal Accountants:***

**033 342 3009**

**[info@dummerneal.co.za](mailto:info@dummerneal.co.za)**

# RULES AND REGULATIONS

## ➤ **Consent Forms**

All Consent and Agreement Forms must be signed upon enrollment and again at the beginning of each school year. These forms will be sent home within the first week of the new academic year.

Any additional consent forms may be required throughout the year for specific activities, outings, therapies, assessments, or any other new requirements. Parents will be informed in advance, and the relevant documents will be sent home for completion.

## ➤ **Month's Written Notice**

One full month's written notice is required should you wish to withdraw your child from Chrysalis Child Development Centre. In the absence of such notice, two full month's fees will be payable in lieu thereof.

## ➤ **Emergency Procedures**

As outlined in the Consent Forms signed at enrolment and annually thereafter, parents grant permission to the staff and owners of Chrysalis Child Development Centre to contact emergency medical services in the case of an injury or medical emergency. Should ambulance transportation be required, consent is given for the child to be transported to the nearest appropriate hospital or care facility. Parents also indemnify the owners and staff of Chrysalis Child Development Centre against any claims arising from injuries sustained during emergency transport.

**Important:** Due to legal constraints, Chrysalis staff may not transport children to hospital themselves. Emergency services will be contacted immediately when necessary.

Please ensure that all medical information and emergency contact details are kept up to date at all times. All staff members are trained in CPR and First aid, with refresher courses completed every two years.

## ➤ **Insurance**

Parents are advised to ensure that their child's personal belongings are covered under their own insurance policies. The school will not be held responsible for the loss or theft of any items on the premises, during outings, or at extra-mural activities.

### ➤ **Health Guidelines**

To protect the health of all children and staff, please do not send your child to school if they are unwell. Keep your child at home if they exhibit any of the following symptoms or conditions:

- Diarrhoea or vomiting
  - Undiagnosed skin rash with a fever
  - Conjunctivitis (“pink eye”) — until 24 hours after treatment has begun
  - Scabies or head lice
  - Infectious diseases such as mumps, measles, rubella, shingles, chickenpox, impetigo, hepatitis, whooping cough, strep throat, or tuberculosis
  - A temperature of 38°C or higher
- If your child is diagnosed with any of the above, please inform the school immediately via email.

### ➤ **Food Allergies**

Due to various food allergies among our learners, we kindly ask that parents follow the protocols below when packing lunchboxes or sending birthday treats.

### ➤ **Lunchboxes**

- Ensure your child’s lunchbox is clearly labelled.
- Teach your child to eat only from their own lunchbox.
- No sharing of food is permitted at school.

### ➤ **Birthday Treats**

- Due to our emphasis on nutrition, we allow only one treat per child.
- Only one cupcake per child is permitted (please consider any allergies within your child’s class).

### ➤ **No Cash Policy**

Please note that **cash payments will not be accepted** unless prior arrangements have been made directly with Caryn. Kindly do not send cash to school with your child to hand to staff. For any cash-related matters, please contact Caryn via the school email address.



# PROPOSED CALENDAR EVENTS

## 1. TERMLY SCHOOL CALENDAR

All event dates—including meetings, outings, and fundraising events—will be sent home shortly after the start of each new term. Please be sure to diarise these important dates. Should any events be added, changed, or cancelled, parents will receive an updated email/Signal notification.

## 2. NEW PARENT INTAKE MEETING

At the beginning of each child's journey with us, we schedule a meeting with parents to align expectations and discuss the child's Individualised Education and Development Plan (IEDP). Attendance is essential, as this meeting outlines important plans and procedures for the year ahead.

## 3. IEDP MEETINGS

Your child's IEDP meetings take place twice a year—once in Term 1 and again in Term 3. You will be notified in advance of the proposed date. These meetings are held on-site at Chrysalis, unless communicated otherwise. We kindly request that both parents make every effort to attend.

**Please Note:** It is the responsibility of the parent to inform any external team members of these appointments and to notify Chrysalis if external professionals will be present at the meeting.

## 4. OUTINGS

Each term includes a school outing. Parents are warmly invited to join us and we often require volunteers to assist with transport. Details about each outing will be shared closer to the date. Outing costs will be added to your school fee invoice for the relevant month, and a consent form will be sent home for signature.

## 5. SCHOOL PHOTOS

School photos will be scheduled during the second half of the year. You will receive more information as the date approaches.

## **6. ANNUAL CONCERT**

Our annual concert takes place in Term 4 (if applicable). While concert preparation may temporarily affect daily routines, our team will do their utmost to minimise any anxiety or confusion for the children. This experience allows learners to grow and gain new skills in a fun and supportive environment. Friends and family are encouraged to attend. Further details—including rehearsal schedules, concert dates, and ways in which parents can assist—will be shared closer to the time.


## **7. FUNDRAISERS**

As a non-profit organisation, Chrysalis relies heavily on fundraising to support our daily operations. We deeply appreciate the involvement of parents, family, and friends. Fundraising events are always filled with fun and community spirit, and we welcome your active participation.

If you have any creative ideas or suggestions for fundraisers, please share them with Caryn—we'd love to hear from you!

## **8. SECTION 18A CERTIFICATE**

Chrysalis Child Development Centre is a registered Non-Profit Company and can issue Section 18A certificates for tax purposes on any donations received.

For more information on how individuals or companies can contribute through sponsorships or donations, please contact Caryn at  [\*\*caryn@chrysalislearningcentre.org\*\*](mailto:caryn@chrysalislearningcentre.org)

# YOUR CHILD'S SCHOOL DAY

Welcome to Chrysalis. Below is an overview of what your child's day, week, and learning journey will look like while with us.

## 1. DAILY SCHEDULE

Each child at Chrysalis has a unique daily schedule tailored to their academic level and Individualised Educational Development Plan (IEDP).

**Group therapy sessions are integrated (OT & Speech Groups)** into their timetable each week, while individual therapies (where applicable) are also taken into account.

Your child's routine will include enriching extra-mural activities, but not be limited to: Swimming, Animal Care, Carpentry, Knitting, Jewellery Making, Arts & Crafts, Baking/Cooking, Child-led Learning, Dance and Body Movement Activities etc.

These are designed to balance academic, sensory, and creative development while keeping your child engaged and regulated.

Some of our classes will be heading to Cowan House on a weekly basis to join their classes for PE sessions. This is a great opportunity for our children to interact with others and get some physical exercise in.

## 2. WEEKLY TIMETABLE

The school day follows a structured sequence to optimise learning and support each child's developmental needs.

We use visual schedules, routines, and planned regulation sessions to help children maintain a calm-alert state and stay prepared for learning throughout the day.

## 3. INDIVIDUALISED EDUCATIONAL DEVELOPMENT PLAN (IEDP)

At Chrysalis, each child has a customised IEDP, developed collaboratively by our educational and therapeutic teams. This plan is used daily, reviewed regularly, and formally evaluated twice a year during IEDP meetings.

These meetings are attended by the full team involved with your child — including parents, therapists (on request), and teachers — to discuss progress, set new goals, and align strategies.

**Both parents are expected to attend** these meetings as they are crucial to your child's progress. If your child works with external therapists, **please inform them of the meeting date and time** — this is the parent's responsibility.

## 4. REPORTS

Your child's reports are based on their IEDP goals and assessments.

- **Bi-annual IEDP Feedback** – Sent in Term 2 and Term 4
- **Butterflies Class (or children completing a grade)** – Receive full termly academic reports alongside their IEDP feedback

## 5. PARENT-TEACHER MEETINGS

Optional parent-teacher meetings can be arranged with your child's teacher at any point during the term.

**Please note:** these informal meetings are for general classroom updates, as formal progress discussions take place during IEDP meetings and via termly reports. To book a meeting, contact your child's teacher directly.

## 6. ACADEMIC PROGRAMME

At Chrysalis, we believe academics should be relevant, practical and empowering, equipping children with the foundational skills of reading, writing, and numeracy to support independence in Activities for Daily Living (ADLs).

We recognise that not all children learn in the same way or at the same pace. That's why we offer **a range of curriculum pathways** to best suit each individual child:

- CAPS (for learners who are able to follow the mainstream national curriculum),
- CAPS-aligned (for those who require modified pacing or adapted content), and
- Special Needs academic programmes (for children who need an individualised, skills-based learning path).

Each child's curriculum is guided by their Individualised Educational Development Plan (IEDP), which is informed by the most appropriate academic route and regularly updated to reflect their progress.

Academic concepts are first introduced concretely through hands-on, interest-based learning, before transitioning into adapted paper-based activities like worksheets and workbooks, directly linked to your child's IEDP goals.

We use a variety of reading and spelling programmes, selected according to each child's needs, and encourage daily reading practice at home and at school.

Our numeracy instruction is based on the Number Sense Mathematics Programme, which offers a strong conceptual foundation through engaging, accessible activities.

*IEDP goals are reviewed and revised bi-termly by your child's teacher and our academic specialists to ensure steady growth and meaningful progress.*

## 7. AUGMENTATIVE AND ALTERNATIVE COMMUNICATION (AAC)

Many of our children benefit from a **multimodal communication approach**, including both spoken language and sign language.

All staff and facilitators receive training in **Makaton** sign language and use it consistently throughout the school environment.

Parents are encouraged to attend Makaton training opportunities to ensure communication strategies are used at home as well.

## 8. HOMEWORK

Homework may be sent home from time to time to reinforce classroom learning and support generalisation. These tasks are linked to your child's IEDP.

- No homework is sent in the first or last week of term.
- For older children, we ask that parents sign and comment on homework to support continuity and show involvement.

Your child's team will communicate directly with you if they feel homework is appropriate.

## 9. THERAPY AT CHRYSALIS

**Group therapy is included in school fees and consists of weekly sessions with:**

- Speech Therapist
- Occupational Therapist
- Movement Classes

Therapy is guided by your child's primary developmental needs, following a Developmental, Individual-Differences, Relationship-Based model (DIR/Floortime). This approach is applied not only during therapy but across all daily interactions.

We offer parent training in DIR/Floortime throughout the year and strongly encourage families to carry the approach into the home.

**Optional Individual Therapy (at an additional cost):**

- OT -Sensory Integration
- Speech Therapy
- Physiotherapy
- Hippotherapy

*These are billed directly by the therapist, but take place at school during school hours.*


# DAILY REQUIREMENTS

**\*PLEASE ENSURE THAT YOUR CHILD'S ITEMS ARE CLEARLY MARKED\***

## ➤ SNACKS & LUNCHES

At Chrysalis, we believe that **proper nutrition is essential** for learning, focus, and healthy development. Please take note of the following guidelines when preparing your child's food:

- Healthy snacks and lunches only. Please avoid (if possible) sending junk food, sweets, chips, fizzy drinks, and sugary juices.
- Only water, homemade tea or juice (weak - add water) may be sent in bottles.
- Food must be packed in clearly labelled containers, and your child should be able to recognise which items belong to them.
- No food sharing is allowed at school, due to dietary sensitivities and allergies. Please reinforce this rule at home.

 **Meal times:** Snack Time will be between 10-11am and Lunch Time between 12-1pm.

We kindly request that you pack two separate meals in clearly marked containers, one for snack time and one for lunch. You may label containers with "Snack" and "Lunch" to assist the staff, especially for younger children. If your child is able to choose freely between their options during the two eating slots, that's absolutely fine, just let their teacher know.

## ➤ GENERAL SUPPLIES

To help your child stay comfortable and prepared throughout the day, please ensure the following items are provided:

### **Sunscreen**

- Pack a small, lightweight bottle of sunscreen in your child's bag for summer days.
- Please apply sunscreen to your child's face and arms before school each morning.

### **Change of Clothes**

- Always send spare change of clothes in your child's bag. Weather can change quickly, and accidents happen.
- Include a **plastic bag** for any wet or soiled clothes that may need to be sent home.

### **Rest Time (for Younger Children)**

At the end of a busy day, children benefit from quiet time to reset and process the day's activities. During rest time, they may relax while listening to calming music or stories. If your child has had a rough night or is particularly tired, they will be given the opportunity to rest or sleep at any time during the day, as needed. We understand that each child's needs are different and we will support their well-being accordingly.

You are welcome to send the following **comfort items** if **you feel it is needed for your child**. This is entirely optional and not compulsory — especially if your child is not a napper or does not require rest time support:

- 1 x Pillow
- 2 x Pillowcases
- 2 x Blankets
- 1 x Favourite teddy or comforter

These items will be sent home once a month on a Friday for washing and should be returned the following Monday.

**Please may you send the following items to school at the beginning of the year/ termly:**

Supplies - any brand to be sent once off or over 4 terms	Once off - beginning of year	Termly - on first day of term
● White Tissues boxes	4	1
● Toilet Rolls - if your child is toilet trained.	24	6
● Face Cloths (one per day of week, please mark clearly)	5	5
● baby wipes (general use during their school days).	4	1
● Handwash	4	1


## ➤ **UNIFORMS**


Chrysalis school pupils may wear their own comfortable clothing to school each day.

We do, however, offer Chrysalis-branded uniform items for outings, school photos, and other formal occasions. These include:

- Short-sleeve T-shirts
- Long-sleeve shirts
- Hoodies
- Round hats (for sun protection)

For formal school events and outings, children will be required to wear any Chrysalis shirt, paired with their own shorts or pants.

 **Hats:** During summer, we follow a **“No Hat, No Play”** policy. We strongly encourage the use of our Chrysalis round hat, but children may wear any hat from home. Hats may be kept at school and sent home on Fridays for washing.

 **School Bags:** Children are welcome to use any school bag to carry their daily belongings.


For uniform orders, pricing, or more information, please ask your class teacher or contact Caryn

## FEE STRUCTURE

### ➤ **Acceptance Fee – R2,000 (Once-Off, Non-Refundable)**

This fee is payable once your child has been accepted at Chrysalis. It secures your child's place and covers the following:

- A trial week to support your child's transition and allow for initial observations
- Initial assessments by our Occupational Therapist, Speech Therapist, Academic Specialists (if developmentally appropriate), and Class Teachers within the first two weeks of starting.
- Development of your child's Individualised Educational Development Plan (IEDP).
- Evaluation of any need for a facilitator, and the percentage required (if applicable).
- Administrative costs and the creation or acquisition of your child's personalised learning and support resources.

 Once accepted, an invoice will be emailed. Payment must be made within 5 working days to secure placement.

### ➤ **Additional Academic Fees – *To Be Confirmed (TBC)***

These fees will **only apply** if additional tools, resources, or supports are required beyond the standard curriculum, such as:

- Educational Apps
- AAC (Augmentative & Alternative Communication) tools
- Specialised academic resources

These will always be discussed with parents before purchase, and any costs will be added to your monthly invoice with payment options available.

### ➤ **Facilitator Support Fees - (*Only if Required*)**

**Facilitator Rate (100%) – R6,000 per month (*Monday–Friday, 7:30 – 14:00*)**

Facilitators are assigned **only when necessary**, based on your child's unique developmental and support needs. The full-time rate above reflects 100% daily facilitation, but not all children will require this level of support.

During your child's initial two-week assessment period, our specialist team will determine whether a facilitator is needed, and if so, what percentage of support is appropriate (e.g., 25%, 50%, 75%, or 100%). This will be discussed with you during the feedback session before finalising enrolment.

Our goal is always to foster independence. Facilitation is offered as a temporary support, not a permanent solution. As your child becomes more independent, their facilitation percentage will be adjusted — and eventually phased out — in alignment with their IEDP goals.

*Refer to Page 5 of the Parent Information Pack for more details on our Facilitator Policy.*



### ➤ **Capital Development Levy – R60 per month (or R720 per annum)**

To ensure the continued growth and improvement of our facilities, all families are required to contribute a **monthly Capital Development Levy**. This fee supports upgrades to learning spaces, equipment, and infrastructure.

You may choose to pay this:

- Monthly: R60 per month (over 12 months), OR
- Annually: R720 once-off (on your first invoice)

This levy is in addition to regular school fees and reduces the ongoing pressure of fundraising on our teachers and staff, allowing them to remain focused on your child's development.

### ➤ **Monthly Resources Levy – R370 per month (for 12 Months)**

This monthly fee supports the delivery of a rich, well-resourced, and individualised programme for every child. It covers:

- Loan or creation of textbooks, workbooks, daily charts, and visuals
- Printing, laminating, and photocopying of child-specific materials
- Reading level books for school and home
- Library books (sent home weekly or bi-weekly)
- Arts & crafts materials
- Cooking ingredients and utensils
- Medical supplies for minor ailments
- Special guest visits (educational, entertainment, or skill-based)
- Educational input from therapists (Occupational, Speech, Remedial)
- Equipment and materials required by teaching staff
- Physical education resources
- Compost and animal care supplies
- Travelling cost for children to PE, outings ect.
- Monthly utilities (water and electricity)

This comprehensive fee ensures that your child has access to a well-rounded, stimulating, and supportive learning environment without the need for constant additional supply requests.

## ➤ **School Fees - R78 000 to R105 000 per annum**

*\*Depending on your child's IEDP, Curriculum and other specific needs.*

**\*Fee options:** 12-month payment plan: January to December, 10-month payment plan: February to November, once-off before 15 January for the school year, or termly (4 payments)

### **What's Included:**

We are proud to offer exceptional value through a well-rounded, high-quality special needs programme tailored to each child's development — academically, therapeutically, socially and emotionally. Our fees are all-inclusive of a wide range of services, supports, and enrichment activities, many of which would typically carry additional costs elsewhere.

## **DAILY EDUCATION & SUPPORT (Monday–Friday)**

- A full individualised educational development programme (IEDP) designed around your child's needs and developmental level
- Access to four curriculum streams, thoughtfully assigned:
  - Special Needs Curriculum
  - Special Needs CAPS-Aligned
  - CAPS-Aligned
  - Cambridge Curriculum (where suitable)
- Functional life-skills training built into daily learning:
  - Baking & cooking
  - Jewelry Making/ Beading
  - Art&Craft
  - Clothing design/ Hair & Make-up
  - Movement Classes
  - Physical Education at Cowan House or on home grounds
  - And more as your child's interests and abilities evolve
- Classroom learning guided by DIR Floortime-trained teachers, ensuring an emotionally supportive and relationship-based approach to education

## **INTEGRATED THERAPEUTIC SUPPORT**

- Weekly **group therapy sessions (as a class)** with in-house:
  - Speech Therapist
  - Occupational Therapist
  - Movement Coach by qualified dance instructor
- Access to academic specialists for ongoing IEDP alignment and intervention
- Daily movement activities, plus weekly sessions with our Movement-Based Specialist for strength, mobility, and regulation
- Full use of our Sensory Regulation Room, designed to support individual sensory needs (e.g. crashing, swinging, climbing, calming)

*Individual therapy services such as Hippotherapy, Biokinetics, Remedial, Hydrotherapy, or Physiotherapy are available onsite at an additional cost. These are billed directly by the provider, offering convenience and continuity of care.*

## OUTDOOR & NATURAL LEARNING

- **Weekly swimming** opportunities in summer (Term 1 and Term 4), with year-round pool maintenance
- **Animal care curriculum:** children learn to care for and connect with animals as a form of emotional regulation and social-emotional growth (includes horses and our therapy dog)
- **Vegetable garden:** growing, maintaining, harvesting, and using fresh produce in cooking classes or taking it home
- **Layer chickens:** daily egg collection and care for the hens as part of food preparation education
- **Nature-based regulation opportunities:** children may sit quietly with the animals during times of emotional stress

## THERAPY DOG PROGRAMME – Comfort, Connection & Calm

As part of our holistic, relationship-based approach, Chrysalis is privileged to include a trained therapy dog in our school environment.

Our therapy dog plays a powerful role in supporting children's:

- **Emotional regulation** – providing comfort during stressful or overstimulating moments
- **Anxiety reduction** – helping children feel calm, safe, and emotionally grounded
- **Social interaction** – encouraging communication, empathy, and connection through shared experiences
- **Motivation** – acting as a gentle incentive for participation and positive behaviour
- **Sensory engagement** – offering a non-threatening, tactile form of sensory input
- **Confidence building** – allowing children to practice communication, giving commands, or simply sharing quiet companionship

Children are given opportunities to interact with the therapy dog based on their individual comfort levels and needs. For many of our learners, this connection becomes a powerful part of their daily routine and emotional support system.

*Research shows that interaction with therapy animals can lower cortisol levels, increase dopamine, and support brain function related to trust, connection, and self-regulation — all essential for learning.*

## INFRASTRUCTURE & EXTRAS INCLUDED IN YOUR FEES

- Full-time maintenance personnel who not only keep our school safe and beautiful, but also mentor children in basic carpentry and upkeep
- Full-time cleaning personnel ensuring that all classrooms, toys, equipment, therapy spaces, bathrooms, and communal areas are clean, hygienic and safe for all learners every day
- Therapy Ponies and dog housing and general care
- Building Levy included: supports ongoing facility upgrades and expansion
- Personal Accident Insurance for your child
- Basic medical supplies for minor injuries or ailments

- First Aid & CPR training for staff members
- Up to date Health & Safety Equipment and other needs to ensure compliance
- All materials and consumables for learning:
  - Textbooks, workbooks, daily charts
  - Sensory bins fillers
  - Educational toys and minor assets
  - Printing and laminating of individualised visuals
  - Craft materials, cooking ingredients, utensils
  - Library and reading level books
  - Monthly swimming pool maintenance cost
  - Compost, animal feed, seedlings and more
- Water and electricity usage included

## **VALUE THAT GOES BEYOND THE CLASSROOM**

At Chrysalis, we believe in nurturing the whole child. From academic progress to emotional well-being, practical skills, and long-term vision, every rand you spend contributes to a deeply meaningful, well-resourced and compassionate learning environment.

We invite you to compare this level of individualised care, therapeutic input, and developmental enrichment with other schooling options — and you'll find Chrysalis offers unparalleled value for money.

## **JOINING THE CHRYSALIS FAMILY**

We would love to welcome you to visit Chrysalis and experience our school environment firsthand. Please feel free to **book a viewing** with us at your convenience. If, after your visit, you feel that Chrysalis is the right fit for your child, we will arrange a **trial week** to observe how your child settles into the space, interact with our team, and assess their needs.

Should all parties feel confident and happy after the trial, the **Acceptance Fee** will then become payable to secure your child's place with us.

At Chrysalis, we are committed not only to supporting your child's development, but also you as parents on this journey. Our team is here to walk alongside you with compassion, open communication, and shared care. Please never hesitate to reach out with questions, concerns, or feedback — we are here to help, always.